



# Thurles Municipal District Privacy Statement

This Privacy Statement forms part of and is governed by the general Privacy Statement for Tipperary County Council

<https://www.tipperarycoco.ie/your-council/privacy-statement>

Data Processing Activity	Purpose	Legal basis for processing data	Third Party Sharing	Third Party Data Processing
Applications for Community Grants	To process applications for the purpose of providing financial assistance.	S. 66 of the Local government Act 2001	None	None
Housing Maintenance Requests	To determine if repairs need to be carried out to the property.	S. 58 of the Housing Act 1966	None	None
Acceptance and validation of Housing Application Forms	Carrying out statutory housing function on behalf of Housing Section.	S. 20 of the Housing (Miscellaneous Provisions) Act 2009	An Garda Siochana	None
Housing Inspections (Private Rented, HAP, RAS)	Administrative support for Statutory Inspections for HAP, RAS & Private Rented Dwellings.	Housing Private Rented Legislation	None	None
Process requests for road works	To determine necessary road works, ensure road safety issues are investigated, enhance the surrounding areas.	S. 13 of the Roads Act 1993 and S. 65 of the Local Government Act 1991	None	None
Maintenance & Operation of Cemeteries	Process & assignment of burial plots at request of applicant/undertakers.	Local Government (Sanitary Services) Act, 1878	None	None
Preparing Reports on Public Liability Claims	To establish basis of claim	S. 65 of the Local Government Act 2001	None	Law Agent Irish Public Bodies

Process S 254 Licences	To determine if applicants can place/maintain/retain an appliance/apparatus/structure/sign for advertising/seating purposes in public areas.	Section 254 of the Planning & Development Act 2000.	None	None
Prepare reports on planning applications	To report on Planning Development from a district viewpoint	S. 34 of the Planning & Development Act 2000	None	None
District Meetings	To fulfil the democratic mandate of local authorities.	Local Government Act 2001 and associated legislation.	None	None
Representations from Public Representatives	To fulfil the democratic mandate of the elected public representatives.	S. 40 of the Data Protection Act 2018	None	None
Requests under FOI Act, Data Protection, AIE, Ombudsman	Facilitate requests for information & complaints by members of the public	Freedom of Information Act 2014, Data Protection Act 2018, AIE Regulations 2007, as amended, Ombudsmans Act 1980, as amended.	Office of the Information Commissioner, Data Protection Commissioner, Office of the Commissioner for Environmental Information, Office of the Ombudsman	None
Process Purchase Orders	To Pay Suppliers	Section 65 of the Local Government Act 2001	None	None
Process Payroll Time Sheets	To Pay Staff	Section 65 of the Local Government Act 2001	None	My Pay
Process Motor Tax Renewals	Motor Tax Service	S. 65 of the Local Government Act 2001	None	Department of Transport, Tourism & Sport
Administration of the CE Scheme	Provision of Social Employment	S. 65 of the Local Government Act 2001	None	Department of Employment Affairs & Social Protection
Parking Permit Applications	To determine eligibility of applicants for parking permits	General Traffic & Parking legislation & Bye Laws	None	None

Process Parking Appeals	To decide on customer appeals following issue of traffic fine by Wardens	S. 5 of the Local Authorities (Traffic Wardens) Act, 1975	None	None
Process Traffic Offences	Manage payment of fines & preparation of documentation for court proceedings	S. 3 of the Local Authorities (Traffic Wardens) Act 1975	None	Law Agent, Court Service, Department of Transport, Tourism & Sport, Impala
Process Litter Fines	Compliance with Litter Pollution Act	Part V of the Litter Pollution Act 1977	None	None
Property Management	Acquisition/disposal of Property through Roads Section & Property Management Section.	S. 65 of the Local Government Act 2001. Section 183 of the Local Government Act 2001	None	None
Maintain records of health & safety incidents	Ensure compliance with safety management system and h and s legislation	S. 8 of the Safety, Health & Welfare at Work Act 2005 & all associated regulations	Health & Safety Authority	None