



Tipperary Festivals & Events Grant Scheme 2026

APPLICATION FORM: COMMUNITY CATEGORY

Closing Date for applications: 12 noon, Thursday, 5th February 2026

- Please consult the Festivals & Events Grant Scheme Guidelines before completing this application.
- This is a competitive funding scheme. Festivals and Events can only receive funding for 2026 if they make an application under this scheme using this application form.
- The maximum amount which can be applied for under this category is €2,500.
- This is an annual application for funding.
- Organisers applying for funding for more than one festival/event must complete a separate application form for each festival/event.

SECTION 1 - FESTIVAL/EVENT INFORMATION

Name of Festival/Event:

Dates of Festival/Event in 2026 (if known):

Amount of funding requested:

Please indicate in which Municipal District your festival/event takes place:

Carrick-on-Suir

☐

Clonmel

☐

Thurles

☐

Tipperary-Cahir-Cashel

☐

Nenagh

☐

Type of festival/event: Please select the most relevant category (tick one box only).

These categories refer to the criteria under which your application will be assessed.

Arts

☐

Community

☐

Heritage

☐

Sports

☐

Tourism

☐

APPLICANT DETAILS

Name of group/organiser:

Website/social media channels:

Date founded:

Chairperson

Secretary

Treasurer

Is your group/organisation non-profit making?

Yes

☐

No

☐

Legal Status (e.g. CLG, Voluntary Committee etc.)

A constitution or committee rules document must be included as part of your application unless submitted within the last two years

Have you enclosed a copy of your constitution/committee rules?

Yes

☐

No

☐

Details of contact person for correspondence:

Please note that your contact information will automatically be placed on our Festival & Event Scheme 2026 database to be used for the purposes of administering the scheme only.

Name _____

Address _____

Telephone _____ Email _____

Do you wish to receive other information from Tipperary County Council which may be relevant to your group / organisation Yes ☐ No ☐

Applicants intending to work with or provide programmes for children or young people or vulnerable adults **must** include a child protection/vulnerable adults policy in the supporting documents

Does your organisation work with children/vulnerable persons? Yes ☐ No ☐

Do you have a Child Protection/vulnerable persons Policy? Yes ☐ No ☐

All applicants must be registered with the Public Participation Network (PPN) in order to receive funding from Tipperary County Council.

Have you registered with the PPN? Yes ☐ No ☐

SECTION 2 - PROPOSAL FOR TIPPERARY FESTIVALS & EVENTS SCHEME 2026

2.1 What are you applying for funding to do? What are the most important elements of the festival/event for which you are seeking funding? Maximum 150 words.

Note that additional programme information for 2026 may be attached as supporting documents.

2.2 Please demonstrate your capacity to deliver this project/event (e.g. previous experience in similar projects etc). Maximum 150 words.

2.3 Describe how and why your proposed festival or event will benefit the local community. Maximum 150 words.

2.4 How will you promote the festival/event? Maximum 150 words.

2.5 Attendance/audience Figures

Projected attendance/audience figures for your 2026 festival/event: _____

Please provide attendance/audience figures for your most recent festival/event (unless new event):

Attendance/audience figures: _____ Year of Festival/Event: _____

How have you collected these figures? What method have you used to gather this information?

tickets sales _____ venue capacity _____ clickers _____ estimate _____ other _____

2.6 Climate actions Maximum 150 words

Please provide detail on actions you propose to take that demonstrate your commitment to taking steps to protect the environment and to achieve a sustainable, low-carbon, resource-efficient economy.

These may include, for example, efforts to reduce paper use and/or the need for printing, reducing car use, reducing single use plastics, etc.

SECTION 3 - BUDGETS AND FINANCE

Please note: Tipperary County Council may not be in a position to fund all applications received or to provide the full funding requested.

You should ensure that your budgets and the amount requested are realistic.

3.1 Amount of funding requested under this scheme

This figure should be the difference between the total Income and Expenditure figures provided in sections 3.2 and 3.3 below

€

Max €2,500

3.2 Projected Income for Festival/Event in 2026

Please give a breakdown of the projected income in the table below.

You may add additional rows to the table.

Income - description e.g., Grants (indicate source), Box Office/admission charge/entry fees, sponsorship etc.	Amount €	Status of these figures confirmed, application made, application pending, estimated etc.
Total Projected Income:	€	

3.3 Projected Expenditure for Festival/Event in 2026

Please give a breakdown of projected costs in the table below

You may add additional rows to the table.

Expenditure - description	Amount €	Status of these figures confirmed, estimated etc.
Programme costs, marketing, production costs, artists/participants fees, equipment hire, venue costs, insurance, health & safety.		
Total Projected Expenditure:	€	

A detailed Income & Expenditure Projection may be attached separately if required.

SECTION 4 – DECLARATION

I hereby apply to Tipperary County Council for financial assistance on behalf of
Name of organisation/group:

For
Festival Name:

- I confirm I have read and understood the Application Guidelines for the Tipperary Festivals and Events Grant Scheme 2026.
- I understand that this is a competitive process and agree to adhere to the criteria, terms and conditions as outlined in the guidelines.
- I declare that the information supplied is accurate to the best of my knowledge and belief.

Signed: _____
on behalf of the organisation applying

Print Name: _____

Telephone No: _____

Email address: _____

Position in organisation/group: _____

Date: _____

Checklist

Please confirm that you have included the following documentation, where relevant, in support of this application

Required Information at application stage:	Tick here to show it has been included	STATUS: MANDATORY / IF RELEVANT
Completed application form		MANDATORY
Programme of events for most recent festival/event (unless new event)		MANDATORY
Income & Expenditure projections/budget for the proposed festival/event in 2026 <u>must be attached</u> OR <u>completed fully</u> within the application form		MANDATORY
Income & Expenditure record for your last festival/event signed by two committee members <u>must</u> be included at time of application		MANDATORY
Copy of your organisation's Current Bank Statement		MANDATORY
Copy of your organisation's Constitution or Committee Rules <i>If you have submitted this in the last two years there is no need to re-submit.</i>		IF RELEVANT
INCLUDE THE FOLLOWING ITEMS IF RELEVANT TO YOUR PROPOSAL		
Copy of Child Protection/vulnerable persons Policy, if festival/event proposes working with children/vulnerable people		IF RELEVANT
Artists C.V., if festival/event intends to work with professional artist(s)		IF RELEVANT

Please note

If you fail to supply any of the above information relevant to your application, your application will be considered incomplete and will not be eligible for assessment.

How to Apply

By post: Applications should be clearly marked TIPPERARY FESTIVALS & EVENTS GRANT SCHEME 2026 and addressed to:

Teresa Hogan,
Arts Office
Tipperary County Council
Civic Offices
Nenagh
Co. Tipperary
E45 A099

By hand: Applications should be clearly marked TIPPERARY FESTIVALS & EVENTS GRANT SCHEME 2026 and delivered to any of Tipperary County Council's Customer Service Desks as follows: -

- Carrick-on-Suir Municipal District Offices, New Street, Carrick on Suir
- Clonmel Civic Offices, Emmet Street, Clonmel
- Nenagh Civic Offices, Limerick Road, Nenagh
- Thurles Municipal District Offices, Castle Avenue, Thurles
- Tipperary-Cahir-Cashel Municipal District Offices, Rosanna Road, Tipperary Town

By email: Applications should be clearly marked TIPPERARY FESTIVALS & EVENTS GRANT SCHEME 2026 and e-mailed to festivals@tipperarycoco.ie

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Late or incomplete applications will not be accepted

General Data Protection Regulation

The purpose of processing your data is to process your application to the Tipperary Festival & Events Scheme. The information you provide will be assessed by a panel made up of Staff of Tipperary County Council. The information will be retained on file for seven years.

Tipperary County Council – Privacy Notice – Arts Office Grant Applications

Tipperary County Council has a Privacy Statement which is a general document about how we approach data protection as an Organisation and is available on the council's website <https://www.tipperarycoco.ie/your-council/tipperary-county-council-privacy-statement> or on request from this department.

1. Contact details of the data protection officer

Data Protection Office: Telephone: 0818 06 5000 email: dataprotection@tipperarycoco.ie

2. The purposes and basis for the processing

The purpose for processing your data is to process your application to one of the following Arts Office managed grant schemes:

- The Tipperary Festivals & Events Scheme
- The Tipperary Artists Award Scheme
- The Tipperary Artists in Primary Schools Scheme
- The Tipperary Arts Act Grant Scheme
- The Tipperary Tyrone Guthrie Centre Regional Bursary Scheme
- The Tipperary Blas Summer School of Traditional Irish Music & Dance Bursary
- The Tipperary Local Drama Scheme

When making an application under the schemes listed above you provide us with contact details such as an address, a phone number or email address. We use these to contact you and will only contact you about matters that affect your request or query.

Please note that to help protect your privacy we take steps to verify your identity, before granting access to personal data, and further proof of your identity may be requested by this Council.

3. The recipients or categories of recipients of the personal data

The personal data you supply to this Council as part of your application under the above listed grant schemes will only be used by Tipperary County Council for the purposes of processing the application, internal review, appeal or query and for essential purposes related to delivery of the service to you. This may entail sharing your data with other departments or associated companies of Tipperary County Council and with any relevant third parties that may be associated with your application (e.g. external invited specialists on assessment panels, The University of Limerick (in relation to assessment of The Blás Bursary); The Tyrone Guthrie Centre (in relation to the relevant award). There are no plans to transfer personal data to a third country or international organisation.

Your data may also be shared with other sections within Tipperary County Council to make sure the information is accurate and/or prevent or detect fraud.

All data supplied by you as part of your application, appeal or query under the above listed grant schemes will be used for the specific purpose of assessing and administering your application or queries.

4. The retention periods or the criteria used to determine that period

Data in relation to the above listed grant schemes is held in accordance with the [Local Authority National Records Retention Policy](#).

5. Details on rights of access to and rectification/deletion of personal data.

You have the right to request access to personal data held about you, obtain confirmation as to whether data concerning you exists, be informed of the content and source of data and check its accuracy. Please see our Privacy Statement for further details.

Please note that to help protect your privacy we may take steps to verify your identity, before granting access to personal data.

6. The right to lodge a complaint with the supervisory authority

If you have contacted us about a personal data matter and you are unhappy with the outcome, you can raise the matter with the Data Protection Commission, Canal House, Station Road, Portarlington, Co. Laois, Ireland.

Before doing so it is recommended that you contact Tipperary County Council (dataprotection@tipperarycoco.ie) to establish the circumstances and to indicate your intention to complain to the Data Protection Commission's Office. We may be in a position to resolve the problem in a timely manner. If you are not satisfied with our response, or if you do not receive a response, at that point you could make a complaint to the Data Protection Commission's Office.

The Data Protection Commission website <https://www.dataprotection.ie/> has further details and the online form to be completed if you wish to raise a concern or make a complaint.