



Comhairle Contae Thiobraid Árann  
Tipperary County Council

## Tipperary Festivals & Events Grant Scheme 2026

### APPLICATION FORM: PREMIER CATEGORY

**Closing Date for applications: 12 noon, Thursday, 5<sup>th</sup> February 2026**

- Please consult the Festivals & Events Grant Scheme Guidelines before completing this application.
- This is an application for funding for a three-year period. The same amount will be allocated each year over three years.
- The maximum amount which can be applied for under this category is **€30,000 per annum**
- This is a competitive funding scheme. Festivals and Events can only receive funding if they make an application under this scheme using this application form
- Submission of three-year Strategic Plans, Financial Plans and Marketing Plans are a requirement under this category
- Applications to this category will only be accepted from organisations/organisers that have run this festival a minimum of three times.
- Organisations/organisers applying for funding for more than one festival or event must complete a separate application form for each festival/event

## SECTION 1 – FESTIVAL INFORMATION

Name of Festival:

Dates of Festival in 2026

Amount of funding requested:

**In which Municipal District does your festival take place:**

Carrick-on-Suir District

☐

Clonmel District

☐

Thurles District

☐

Tipperary-Cahir-Cashel District

☐

Nenagh District

☐

**Type of festival:**

Please select the most relevant category for your festival (tick one box only). These categories refer to the criteria under which your application will be assessed.

Arts

☐

Community

☐

Heritage

☐

Sports

☐

Tourism

☐

Please tick to confirm that the festival for which funding is sought has been run on at least three occasions in the past.

☐

Year in which festival was initiated/first run

## SECTION 1 - APPLICANT DETAILS

Name of applicant organisation:

Website/Social Media Channels:

Chairperson:

Secretary:

Treasurer:

**Please insert names of any other Directors/Members of Board or Organisation:**

Name	Role/Area of Expertise
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Is your Group/organisation non-profit making? Yes ☐ No ☐

Legal Status (e.g. CLG, Voluntary Committee etc.)

A constitution or committee rules document must be included as part of your application unless submitted within the last two years. *If you have submitted same in the last two years there is no need to re-submit*

Have you enclosed a copy of your constitution/committee rules? Yes ☐ No ☐

**Details of contact person for correspondence:**

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

**Please note that the contact information above will automatically be added to our Festivals & Events Scheme 2026 database to be used for the purposes of administering the scheme only.**

Do you wish to receive **other** information from Tipperary County Council which may be relevant to your organisation Yes ☐ No ☐

Applicants intending to work with or provide programmes for children or young people or vulnerable adults **must** include a child protection/vulnerable adults policy in the supporting documents

Does your organisation work with children/vulnerable persons? Yes ☐ No ☐

Do you have a Child Protection/vulnerable persons Policy? Yes ☐ No ☐

All applicant organisations must be registered with the Public Participation Network (PPN) in order to receive funding from Tipperary County Council.

Have you registered your organisation with the PPN? Yes ☐ No ☐

## ORGANISATIONAL OVERVIEW

**1.1 Please tell us about your overarching vision, policies and objectives for your festival. (Maximum 150 words)**

**1.2 How is your festival organised?**

(full-time/part-time paid staffing, paid specialists (e.g. marketing/programme development). Please give approximate numbers of people involved and describe their roles.

**1.3 Please demonstrate your capacity to deliver this festival (e.g. track record, previous experience in similar projects etc.). Maximum 150 words**

**1.4 What are the current capacity building or developmental training needs for your festival/event?**

In order to assist Tipperary Arts Office in determining its strategic supports for festivals and events, please identify your festival's three greatest capacity building or developmental needs.

1.

2.

3.

## SECTION 2 - PROPOSAL FOR TIPPERARY FESTIVAL & EVENTS SCHEME 2026

### 2.1 What are you applying for funding to do? Maximum 800 words

Give details of your planned programme for 2026 demonstrating how the proposed programme meets with the priorities and criteria for the scheme and indicating whether activities are confirmed or pending.

*Note that additional programme information for 2026 may be attached as supporting documents.*

### 2.2 Provide an outline of particular highlights or important elements for 2026 Maximum 150 words

**2.3 Do you plan to offer some programme elements online or will all events be exclusively in-person?** Maximum 100 words

**2.4 Who is your target audience?** Maximum 100 words

**2.5 Please describe how you will attract and develop audiences for your festival in 2026.**  
Give details of your planned audience development strategies. Maximum 150 words

**2.6 Audience Figures:**

**Please provide attendance figures for your two most recent festivals:**

Attendance figures: \_\_\_\_\_ Year of Festival: \_\_\_\_\_

Attendance figures: \_\_\_\_\_ Year of Festival: \_\_\_\_\_

**How have you collected these figures?** What method have you used to gather this information?  
Please provide in-person and online figures separately below (where relevant)

**2.7 Projected audience figures for your 2026 festival:**

Projected Audience figures  
(in person)

Projected online Audience  
figures (if relevant)



**2.8 Describe how your festival engages with its locality and what is unique about your event in your place/locale?** (how does the festival bring a community together, does it highlight local culture, tradition, customs, amenities, does it do something that is not otherwise happening or attract people to your area for a particular reason etc.) Please give examples of collaborations or specific activities that illustrate this. Maximum 150 words

**2.9 How do you plan to evaluate the 2026 festival?** Maximum 100 words

**2.10 Collaborations: tell us about partnerships and collaborations at local, national or international level which enhance and maximise local and visitor potential of the festival.** Maximum 100 words

**2.11 Climate actions**

Please provide detail on actions you propose to take that demonstrate your commitment to taking steps to protect the environment and to achieve a sustainable, low-carbon, resource-efficient economy. *These may include, for example, efforts to reduce paper use and/or the need for printing, reducing car use, reducing single use plastics, etc.* Maximum 150 words

## SECTION 3 - BUDGETS & FINANCE

### 3.1 Amount of funding requested under this scheme

The maximum amount which can be applied for under this category is €30,000 per annum.

Tipperary County Council may not be in a position to fund all applications received or to provide the full funding requested.

Year 1 (2026)	Year 2 (2027)	Year 3 (2028)
€	€	€

**Please note:** A separate three-year financial plan is required as supporting materials.

Festivals in this category must generate a minimum of 20% of income either through locally-raised income or Box Office or through sponsorship/fundraising.

Financial plans should demonstrate growth (if relevant) and sustainability in income generation.

### 3.2. Projected Income for Festival in 2026

You may insert additional rows to the table.

Income Grants (indicate source), Box Office/admission charge/entry fees, Sponsorship etc.	Amount €	Status confirmed, application made, application pending, estimated etc
Total Projected Income:	€	

### 3.3. Projected Expenditure for Festival in 2026

You may insert additional rows to the table.

[illegible]

More detailed Income & Expenditure Projections may be attached separately if required.

## SECTION 4 - DECLARATION

I hereby apply to Tipperary County Council for financial assistance on behalf of

Name of organisation/group:

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For

Festival Name:

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- I confirm I have read and understood the Application Guidelines for the Tipperary Festivals & Events Grant Scheme 2026.
- I understand that this is a competitive process and agree to adhere to the criteria, terms and conditions as outlined in the guidelines.
- I declare that the information supplied is accurate to the best of my knowledge and belief.

Signed

on behalf of the organisation applying

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Print Name:

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Telephone No:

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Email address:

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Position in organisation/group:

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Date:

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## Checklist

Please confirm that you have included the following documentation, where relevant, in support of this application

Required Information at application stage:	Tick here to show it has been included	Mandatory, if relevant
Completed application form		<b>MANDATORY</b>
Programme of events for your most recent festival		<b>MANDATORY</b>
Income & Expenditure projections for the proposed festival in 2026 (attached or completed fully within the application form)		<b>MANDATORY</b>
Income & Expenditure record for your last festival signed by two board/committee members		<b>MANDATORY</b>
Copy of your organisation's Current Bank Statement		<b>MANDATORY</b>
Copy of current Three-Year Strategic Plan		<b>MANDATORY</b>
Copy of Three-Year Financial Plan		<b>MANDATORY</b>
Copy of Three-Year Marketing Plan		<b>MANDATORY</b>
Copy of your organisation's Constitution or Committee Rules <i>If submitted in the last two years there is no need to re-submit</i>		<b>IF RELEVANT</b>
<b>INCLUDE THE FOLLOWING ITEMS IF RELEVANT TO YOUR PROPOSAL</b>		
Copy of Child/vulnerable persons Protection Policy, if festival proposes working with children or vulnerable persons		<b>IF RELEVANT</b>
Artists CV(s), if festival intends to work with professional artist(s)		<b>IF RELEVANT</b>

**Please note** that if you fail to supply any of the above information relevant to your application, your application will be considered incomplete and will not be eligible for assessment.

## How to Apply

**By post:** Applications should be clearly marked TIPPERARY FESTIVALS & EVENTS GRANT SCHEME 2026 and addressed to:

Teresa Hogan  
Arts Office  
Tipperary County Council  
Civic Offices  
Nenagh  
Co. Tipperary  
E45 AO99

**By hand:** Applications should be clearly marked TIPPERARY FESTIVALS & EVENTS GRANT SCHEME 2026 and delivered to any of Tipperary County Council's Customer Service Desks as follows:

- Carrick-on-Suir Municipal District Offices, New Street, Carrick on Suir
- Clonmel Civic Offices, Emmet Street, Clonmel
- Nenagh Civic Offices, Limerick Road, Nenagh
- Thurles Municipal District Offices, Castle Avenue, Thurles
- Tipperary-Cahir-Cashel Municipal District Offices, Rosanna Road, Tipperary Town

**By email:** Applications should be clearly marked TIPPERARY FESTIVALS & EVENTS GRANT SCHEME 2026 and emailed to [festivals@tipperarycoco.ie](mailto:festivals@tipperarycoco.ie)

**Closing Date for applications: 12 noon, Thursday, 5th February, 2026**

**Late applications will not be accepted**

## **General Data Protection Regulation**

The purpose of processing your data is to process your application to the Tipperary Festival & Events Scheme. The information you provide will be assessed by a panel made up of Staff of Tipperary County Council. The information will be retained on file for 7 years.

## **Tipperary County Council – Privacy Notice – Arts Office Grant Applications**

Tipperary County Council has a Privacy Statement which is a general document about how we approach data protection as an Organisation and is available on the council's website <https://www.tipperarycoco.ie/your-council/tipperary-county-council-privacy-statement> or on request from this department.

### **1. Contact details of the data protection officer**

Data Protection Office: Telephone: 0818 06 5000 email: [dataprotection@tipperarycoco.ie](mailto:dataprotection@tipperarycoco.ie)

### **2. The purposes and basis for the processing**

The purpose for processing your data is to process your application to one of the following Arts Office managed grant schemes:

- The Tipperary Festivals & Events Scheme
- The Tipperary Artists Award Scheme
- The Tipperary Artists in Primary Schools Scheme
- The Tipperary Arts Act Grant Scheme
- The Tipperary Tyrone Guthrie Centre Regional Bursary Scheme
- The Tipperary Blás Summer School of Traditional Irish Music & Dance Bursary
- The Tipperary Local Drama Scheme

When making an application under the schemes listed above you provide us with contact details such as an address, a phone number or email address. We use these to contact you and will only contact you about matters that affect your request or query.

Please note that to help protect your privacy we take steps to verify your identity, before granting access to personal data, and further proof of your identity may be requested by this Council.

### **3. The recipients or categories of recipients of the personal data**

The personal data you supply to this Council as part of your application under the above listed grant schemes will only be used by Tipperary County Council for the purposes of processing the application, internal review, appeal or query and for essential purposes related to delivery of the service to you. This may entail sharing your data with other departments or associated companies of Tipperary County Council and with any relevant third parties that may be associated with your application (e.g. external invited specialists on assessment panels, The University of Limerick (in relation to assessment of The Blas Bursary); The Tyrone Guthrie Centre (in relation to the relevant award). There are no plans to transfer personal data to a third country or international organisation.

Your data may also be shared with other sections within Tipperary County Council to make sure the information is accurate and/or prevent or detect fraud.

All data supplied by you as part of your application, appeal or query under the above listed grant schemes will be used for the specific purpose of assessing and administering your application or queries.

### **4. The retention periods or the criteria used to determine that period**

- Data in relation to the above listed grant schemes is held in accordance with the [Local Authority National Records Retention Policy](#).

## **5. Details on rights of access to and rectification/deletion of personal data.**

You have the right to request access to personal data held about you, obtain confirmation as to whether data concerning you exists, be informed of the content and source of data and check its accuracy. Please see our Privacy Statement for further details.

Please note that to help protect your privacy we may take steps to verify your identity, before granting access to personal data.

## **6. The right to lodge a complaint with the supervisory authority**

- If you have contacted us about a personal data matter and you are unhappy with the outcome, you can raise the matter with the Data Protection Commission, Canal House, Station Road, Portarlinton, Co. Laois, Ireland. Before doing so it is recommended that you contact Tipperary County Council ([dataprotection@tipperarycoco.ie](mailto:dataprotection@tipperarycoco.ie)) to establish the circumstances and to indicate your intention to complain to the Data Protection Commission's Office. We may be in a position to resolve the problem in a timely manner. If you are not satisfied with our response, or if you do not receive a response, at that point you could make a complaint to the Data Protection Commission's Office.

The Data Protection Commission website <https://www.dataprotection.ie/> has further details and the online form to be completed if you wish to raise a concern or make a complaint.