



Notification of Transfer of Rates Liability Form

SECTION 11 of the Local Government Rates and Other Matters Act 2019 outlines that the Owner/Occupier of any rated premises must notify their Local Authority within 2 weeks of any new owner/new occupier of the premises. Owners or occupiers who do not notify the Local Authority of these changes will incur a financial penalty.

PART 1 – PROPERTY DETAILS – (per Rates Bill)

PROPERTY NUMBER: _____

LAID: _____

ADDRESS OF PROPERTY: _____

EIRCODE: _____

PART 2 – NATURE OF TRANSACTION (please tick one below)

SALE	<input type="checkbox"/>	RECEIVERSHIP	<input type="checkbox"/>
LEASE	<input type="checkbox"/>	LIQUIDATION	<input type="checkbox"/>
SUBLET	<input type="checkbox"/>	Other (please state) _____	
VACANT PREMISES	<input type="checkbox"/>		

DATE OF TRANSACTION: _____

IF LEASE - PERIOD OF LEASE :

*Date Commenced _____ *Date of Departure _____

PART 3 (A) – CURRENT OWNER - PRIOR TO TRANSFER

CUSTOMER NUMBER : _____

COMPANY NAME : _____

BUSINESS/TRADING NAME : _____

CONTACT NAME: _____

CORRESPONDENCE ADDRESS: _____

EIRCODE: _____

TELEPHONE NO: _____

EMAIL: _____

**PART 3 (B) – CURRENT OCCUPIER PRIOR TO TRANSFER IF DIFFERENT
FROM PART 3(A)**

CUSTOMER NUMBER : _____

COMPANY NAME : _____

BUSINESS/TRADING NAME : _____

CONTACT NAME: _____

CORRESPONDENCE ADDRESS: _____

EIRCODE: _____

TELEPHONE NO: _____

EMAIL: _____

PART 4 – NEW OWNER / NEW OCCUPIER OF PROPERTY DETAILS

CUSTOMER NUMBER (If Available) : _____

COMPANY NAME: _____

TRADING NAME/BUSINESS NAME: _____

CONTACT NAME: _____

CORRESPONDENCE ADDRESS: _____

EIRCODE: _____

TELEPHONE NO: _____

EMAIL: _____

PPSN or TAX NUMBER: _____

COMPANY REGISTERED NUMBER: _____

PART 5 – DECLARATION

I hereby declare and affirm that I am the owner/occupier of the above specified property, that the details provided are true and accurate and that I am the person required to notify the Local Authority in accordance with provisions of Section 11 of the Local Government Rates and Other Matters Act 2019.

I undertake to inform Tipperary County Council of any further transfer of this property not later than 2 weeks after the date of transfer as set out in the above legislation.

I understand that I am obligated by law to pay all rates that I am liable for at the date of transfer of the property.

Signed: _____ Date: _____

Print Name: _____