



Comhairle Contae Thiobraid Árann  
Tipperary County Council

Comhairle Contae  
Thiobraid Árann,  
Oifigi Cathartha,  
Cluain Meala,  
Co. Thiobraid Árann  
Tipperary County Council,  
Civic Offices, Clonmel,  
Co. Tipperary  
E91 N512

Comhairle Contae  
Thiobraid Árann,  
Oifigi Cathartha,  
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Tipperary County Council,  
Civic Offices, Nenagh,  
Co. Tipperary  
E45 A099

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## Notification of Transfer of Rates Liability Form

**SECTION 11 of the Local Government Rates and Other Matters Act 2019** outlines that the Owner/Occupier of any rated premises must notify their Local Authority within 2 weeks of any new owner/new occupier of the premises. Owners or occupiers who do not notify the Local Authority of these changes will incur a financial penalty.

### PART 1 – PROPERTY DETAILS – (per Rates Bill)

PROPERTY NUMBER: \_\_\_\_\_

LAID: \_\_\_\_\_

ADDRESS OF PROPERTY: \_\_\_\_\_

\_\_\_\_\_ EIRCODE: \_\_\_\_\_

### PART 2 – NATURE OF TRANSACTION (please tick one below)

SALE	<input type="checkbox"/>	RECEIVERSHIP	<input type="checkbox"/>
LEASE	<input type="checkbox"/>	LIQUIDATION	<input type="checkbox"/>
SUBLET	<input type="checkbox"/>		
VACANT PREMISES	<input type="checkbox"/>	Other (please state)	_____

**DATE OF TRANSACTION** \_\_\_\_\_

IF LEASE - PERIOD OF LEASE :

\*Date Commenced \_\_\_\_\_ \*Date of Departure \_\_\_\_\_

### PART 3 (A) – CURRENT OWNER - PRIOR TO TRANSFER

CUSTOMER NUMBER : \_\_\_\_\_

COMPANY NAME : \_\_\_\_\_

BUSINESS/TRADING NAME : \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

CORRESPONDENCE ADDRESS: \_\_\_\_\_

\_\_\_\_\_ EIRCODE: \_\_\_\_\_

TELEPHONE NO: \_\_\_\_\_

EMAIL: \_\_\_\_\_

Please return completed and signed form via email to [rates@tipperarycoco.ie](mailto:rates@tipperarycoco.ie) or by post to: Rates Section, Tipperary County Council, Civic Offices, Nenagh, Co Tipperary. E45 A099

**PART 3 (B) – CURRENT OCCUPIER PRIOR TO TRANSFER IF DIFFERENT FROM PART 3(A)**

CUSTOMER NUMBER : \_\_\_\_\_

COMPANY NAME : \_\_\_\_\_

BUSINESS/TRADING NAME : \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

CORRESPONDENCE ADDRESS: \_\_\_\_\_

\_\_\_\_\_ EIRCODE: \_\_\_\_\_

TELEPHONE NO: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**PART 4 – NEW OWNER / NEW OCCUPIER OF PROPERTY DETAILS**

CUSTOMER NUMBER (If Available) : \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

TRADING NAME/BUSINESS NAME: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

CORRESPONDENCE ADDRESS: \_\_\_\_\_

\_\_\_\_\_ EIRCODE: \_\_\_\_\_

TELEPHONE NO: \_\_\_\_\_

EMAIL: \_\_\_\_\_

PPSN or TAX NUMBER: \_\_\_\_\_

COMPANY REGISTERED NUMBER: \_\_\_\_\_

**PART 5 – DECLARATION**

I hereby declare and affirm that I am the owner/occupier of the above specified property, that the details provided are true and accurate and that I am the person required to notify the Local Authority in accordance with provisions of Section 11 of the Local Government Rates and Other Matters Act 2019.

I undertake to inform Tipperary County Council of any further transfer of this property not later than 2 weeks after the date of transfer as set out in the above legislation.

I understand that I am obligated by law to pay all rates that I am liable for at the date of transfer of the property.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_